

SUNNYMEAD RANCH PLANNED COMMUNITY ASSOCIATION

APPLICATION FOR ARCHITECTURAL APPROVAL

DATE RECEIVED BY ASSOCIATION _____

FOR OFFICE USE ONLY	
Application #: _____	Application Accepted By: _____
Meeting Date: _____	Entered into Condo Mgr: _____

No construction, alteration, grading, addition, excavation, modification, decoration, redecoration or reconstruction of an Improvement or removal of any tree shall be commenced or maintained by any Owner until an application and plans have been submitted to the Architectural Committee, and approved thereby.

This form is provided for use by Owners to submit plans and specifications to the Architectural Committee for its consideration pursuant to Article VIII, Section 8.03 of the Association's Master Declaration of Covenants, Conditions, Restrictions and Reservation of Easements ("CC&R's").

PLEASE COMPLETE A SEPARATE FORM FOR EACH PROPOSED IMPROVEMENT.

At least thirty (30) days before work begins, the Owner / Applicant must submit one (1) copy of plans and specifications, including the nature, kind, shape, height, width, color and materials of the proposed fence, structure, exterior addition or alteration, to the Architectural Committee for its consideration. This Application must be submitted by 5:00pm the Thursday prior to the meeting to be submitted to the Architectural Committee. The Architectural Committee meets the 1st and 3rd Tuesday of the month.

Name of Owner Applicant	
Property Address	
Account #	
Mailing Address (if different)	
Owner's telephone Numbers	Home:
	Cell:
Email Address	

Briefly describe the nature of the proposed addition, change, or modification, including materials and colors ("Improvement"):

Anticipated work schedule:

Start Date	
Completion Date	

I/We submit this Application and attached plans (including property lines and Improvement dimensions) for Association review. I/We understand that City building permits for these Improvements may be required, and subsequent City inspection will be the sole responsibility of the undersigned. I/We acknowledge that architectural approval is not intended to be, nor shall it be considered, a substitute for approval by the necessary and appropriate City agencies.

Any construction, alteration, grading, addition, excavation, modification, decoration, redecoration or reconstruction of an Improvement shall be at no cost whatsoever to the Association. Any maintenance of the improvement shall be the responsibility of the Owner and /or Owner's heirs, transferees, devisees or assignees.

I/WE AGREE THAT NO CONSTRUCTION MAY BEGIN UNTIL THE APPROVAL OF THE ASSOCIATION HAS BEEN RECEIVED PURSUANT TO THE CC&R'S.

In the event the Architectural Committee fails to approve a properly completed and submitted Application within thirty (30) days after submission, the Committee's approval of the plans will be deemed given. The 30-day period will not commence until a properly completed and submitted Application for architectural approval has been received with completed plans. The 30-day period does not commence upon the submission of preliminary concept renderings, an incomplete application, or any materials which do not meet all submittal requirements contained within the CC&R's.

I/We have read this Application, and the Association CC&R's which are incorporated herein by this reference, and I/We understand and agree to the terms and conditions of the Association's review of my/our application, plans and specifications, as stated therein. I/We hereby represent that I/We have presented the attached plans to the neighbors identified on the attached Impacted Neighbor Awareness Statement. I/We further agree that if this application is approved, the improvement shall be diligently completed in compliance with the approved plans and specifications

The deadline to submit an architectural application to the Lake Club office is by 5:00 pm the Thursday prior to the architectural meeting (unless otherwise specified in the Sunnymead Ranch calendar at www.mysunnymead.com). If the application is not received by this deadline, the application will be submitted to the next architectural meeting. Architectural meetings are the first and third Tuesdays of the month (unless otherwise specified in the Sunnymead Ranch calendar at www.mysunnymead.com). you may confirm your submission at the time you drop off your application.

Date	Printed Name of Owner/Co-Owners	Signatures

CHECKLIST OF ITEMS REQUIRED FOR COMPLETE SUBMITTAL

Your application will not be considered unless and until all items identified below are received by the Association.

Date Received	Item
	One (1) copy of Impacted Neighbor Statement
	One (1) copy of completed Application Form
	One (1) copy of plans and specifications which include:
	Description of improvement
	Plot plan or site map showing location of residence on lot, and dimensions from lot line
	List of plants in your plan including pictures
	Complete dimensions of proposed Improvement
	Measurements of Improvement in relation to home and lot line
	Description of materials and color scheme
	Drawings showing front, side and end views (elevations)
	Description of existing colors of trim, house, door, garage door
	Other_____

Existing Colors	Stucco	Trim	Door	Other	
	_____	_____	_____	_____	MUST INCLUDE COLOR SWATCH IF PAINTING
New Colors	_____	_____	_____	_____	

ARCHITECTURAL COMMITTEE REMARKS:

Date: _____

Approved _____

Signatures

Any conditions of approval: _____

Disapproved _____

Signature

Final Inspection Required: ___ YES ___ NO

Final Inspection Completed Date: _____

